Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur

European Confederation of Language Centres in Higher Education

Europäischer Verband der Hochschulsprachenzentren

Secrétariat Général

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Executive Committee meeting no 1

7 October 2024 at 16:00 CET

via Zoom https://aboakademi.zoom.us/j/64468892326

AGENDA

Update from the Presidency

a. *LLHE*
- Summary of the Editorial Board Meeting in Durham
- Changes in editorial board and proposed new format for the board

b. *Strategic plans and future directions*
-

Update from the General Secretariat

a. *Membership issues*
- Associate member ILV – did not pay 2024 membership fee, wants to leave, but according to Statutes of 2020 has to pay and give notice for leaving the following year – Mia to give update
- Associate membership application from Zaporizhzhia National University in Ukraine
- Requests received for membership from commercial/testing centres

b. *Requests for collaboration received*
- English Department at the College of Languages, Duhok University
- COST - European Cooperation in Science and Technology

c. *Website*
- Page on website (https://cercles.org/executive-committee/) for the new EC (include just names, or also university, short bios, photos?)

d. *Webinars, workshops*
- Dates, presenters, topics
- Teachers and leadership meetups V2?

e. *Newsletter*
- Next newsletter to be sent to website subscribers (content, deadline for submissions, date to be sent)

f. *E-bulletin (December)*
- Content
  - Feedback on the conference (from attendees, Focus Groups, Mark?) with photos
  - Reports from each office
  - New EC, introductions with photos?
- Deadline for submissions, publication date

Presidency
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Update from the Treasury

a. *RANACLES/CercleS teacher training week?*

- I had a very fruitful meeting with the director of the University Language Centre for my university this morning. She is very willing to take up the challenge of organising next year's event. We need to talk about it. I have not been contacted by any other LC.

b. *CercleS financial situation*

- I would like to start looking in to commissioning an audit of our financial and legal situation. We have an awful lot of money, and our charitable status means we "probably" shouldn't. Ranacles is in a similar situation, so I think we should carry out the operation jointly.
- In a similar vein, I would like us to reevaluate the various subsidies we give out, in order to spend more money. This subject can wait until a later date, just before a CC meeting.

AOB

- Can we organise an online CC meeting before the end of this year?
- Date of next EC meeting

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